

PART-I

Utilization Certificate for Cash Component for the year 2011-12 for the month of up to March 2012 under MGNREGA for Alipurduar Block for Patlakhawa GP

District Jalpaiguri, West Bengal State Year 2011-12
 1) Unspent balance for previous year 2010-11 under MGNREGA, i.e. Opening Balance as on 01.04.2011 Rs. 88438200
 2) Allotment Received during the year 2011-12 under MGNREGA Rs. 738355400

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
1. 352/MGNREGS dt 18.5.2011	710500.00
2. Social audit dt 01.7.2011	9100.00
3. NURSERY ROAD dt 17.8.2011	66454.00
4. 23/MGNREGS dt 03-01-2012	1015000.00
5. 310/MGNREGS dt 09-02-2012	1522500.00
6. 472/1(26)MGNREGS dt 29-02-2012	2030000.00
7. 549/MGNREGS dt 15-03-2012	1522500.00
8. 208.0.5.1601/MGNREGS dt 28.3.12	507500.00

3) Miscellaneous Receipts of the Agency, if any, under MGNREGA = Rs. 1888400 (with of APC)
 4) Total fund available (1+2+3) = Rs. 749087600

Certified that a sum of Rs. 738355400 only was received as sub-allotment during 2011-12 from District NREGA Cell Letter no. & date given on the margin under NREGA.
 Further a sum of Rs. 88438200 only being unspent balance of the previous year 2010-11 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were Rs. 1888400
 It is also certified that out of the above mentioned total funds of Rs. 749087600 only a sum of Rs. 747032100 only has been utilized during 2011-12 for the purpose for which it was sanctioned, out of which, an amount of Rs. 19237500 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 2055500 only remaining as on reporting date 31.03.12 which will be utilized for the programme in 2011-12.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP. PATLAKHAWA Memo No. 235/MGNREGS Date 30.03.2012

1) P.O & BDO, ALIPURDUAR-I Block for sanctioned the requisite fund as per technical vetted plan & estimate under AAP-2011-12.

[Signature]
Executive Assistant
 Signature of Assistant Secretary/Nirman Sahayak Recommendation for fund (With Official Seal)

[Signature]
Pradhan
 Signature of Patlakhawa G.P. with official Seal and date

Block APD-I Memo No. 829 Date 18/04/12

Copy forwarded for information and necessary action to:-

1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

[Signature]
 Checked & Signed by APO/JPO/Block Officials for Block & GP's Recommendation for fund

[Signature]
Programme Officer,
Alipurduar-I

Counter Signature & Seal of the P.O & B.D.O for Block & GP's Recommendation for fund.

Foot Note:-

- For recommendation and sanction of fund as per prescribed requisition, format to be checked and signed, in respect of Block, by P.O & BDO and APO/JPO/Block Officials.
- For recommendation and sanction of fund, as per prescribed requisition, format to be checked and signed, in respect of Gram Panchayat, by P.O & BDO and only placed the requisition duly signed and sealed by the Gram Panchayat Pradhan along with Executive Assistant Secretary, Nirman Sahayak.
- The Utilization certificate (Part-I & Part-II) should send along with prescribed requisition format when fund needed.

Asstt. Programme Officer
Alipurduar - I

PART-II

upt march 2012

Utilization Certificate for Administrative fund for the month of the year 2011-2012 under MGNREGA

District Jalpaiguri, West Bengal State Year 2011-12

- 1) Unspent balance for previous year 2010-11 Under MGNREGA AE fund, i.e. Opening Balance as on 01.04.2011 Rs. NIL
- 2) Allotment Received during the year 2011-12 Under MGNREGA AE fund Rs. 117100.00
- 3) Misc Receipts (i.e. Bank Interest) Rs. 18884.00
- 4) Total fund available (1+2+3) = Rs. 135984.00
- 5) Balance as on reporting date.. 30.03.2012 Rs. 20,555.00

Sl. No.	Allotment Order No. Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
1	352/MGNREGS dt 18.5.11	10500.00
2	Social audit receipt no 05570 dt 01.7.11	9100.00
3	23/MGNREGS dt 08.01.12	15000.00
4	310/MGNREGS dt 09.02.12	22500.00
5	572/1(24)MGNREGS dt 29.02.12	30000.00
6	549/MGNREGS dt 15.3.12	22500.00
7	ADPO SA 601/MGNREGS dt 28.8.12	7500.00

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15.06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayal (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Patilkhawa G.P.
Executive Assistant

Signature of Executive Assistant, Secretary/Nirman
 Sahayak Recommendation for fund
 (With Official Seal)

Patilkhawa G.P.
Pradhan
 Signature of Pradhan
 with official Seal and date

ANNEXURE B

FORM FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2011-12

Name of the Block: **ALIPURDUAR - I**
Name of the G.P.: **PATLA KHAWA**

SECTION - A (FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening Balance	0.88438
2	Fund received during the financial year from the District	73.08
3	Fund received from Block during the financial year, if any	0.75554
4	Misc. receipts credited during the year	0.18884
5	Total funds available (1+2+3+4) during the financial year under MGNREGA	74.90876
6	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	1.02375
	(b) Expenditure on unskilled labour component	56.29421
	(c) Material cost including semi-skilled and skilled labour	17.38525
	(d) Excess of income	0.20555
8	Percentage of utilization to total funds available (6/5 x 100)	99.73

SECTION B (PHYSICAL PROGRESS)

1. No. of households issued Job Cards:-

SCs	1192	STs	443	Others	731	Total	2366
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2. No. of households who have demanded employment

1376

3. No. of households that have been provided employment

1376


4. No. of households that have completed 100 days employment


3

5. No. of Mandays generated

(in lakh) 0.43303

Memo No.....1/MGNREGS..... Date...09-04-2012


Secretary
Patlakhawa G.P. Assistant/Secretary/
Nirman Sahayak (With Official Seal)


Pradhan
Patlakhawa G.P.
Signature of GP Pradhan
with official Seal and date